



High School Awards Banquet Package

(Available Monday- Thursday 6-9pm or 6:30-9:30pm)

Chef's Choice Two Item Buffet
Two Hot Entrée Items
Chef's Choice Starch & Seasonal Vegetables
Fresh Fruit Display
Five Assorted Salads
Warm Rolls and Butter

Ice Tea and Lemonade on the tables for self-serving

No Bar

(unless otherwise specified per school officials)

Self Serve Beverage Station

(Includes Hot Coffee & Hot Tea)

Prices:

Buffet with Chef's Choice Dessert \$24.00 per person

Buffet without Chef's Choice Dessert \$22.00 per person

Children (ages 4-10) \$14.00 per child

All prices listed above include 20% service charge & tax.

Gratuity is not included and is voluntary.

The Wedgewood Wedding & Banquet Center at the San Ramon Golf Club

9430 Fircrest Lane, San Ramon, CA 94583

Phone 925.828.6258 ext. 4

sanramonsales@wedgewoodbanquet.com

www.wedgewoodbanquet.com

GENERAL INFORMATION: The attached menus are offered as a general guideline. Our catering staff would be pleased to make available theme and gourmet menus or to prepare a custom-designed proposal tailored specifically to your needs. There are no bartender fees, bar minimums, dance floor set-up fees or cake cutting fees within our packages. Pictures are permitted in designated areas only. Possible liability consequences prohibit any food or beverages to be taken off the premises. The Wedgewood is not responsible for lost or stolen articles. Your gratuity is not included on your contract and is voluntary.

WEDDINGS AND WEDDING ASSISTANCE: We have indoor and outdoor space available for your wedding. Our packages include many services, from invitations, music and MC services, wedding cake and floral design, to ministry services. We can provide assistance for other services as well. Please, no confetti, rice, birdseed, plant seed or silk flowers. All candles must be enclosed and pre-approved for safety. At the discretion of the Wedgewood Staff, security services will be added on to any events over 130 guests for an additional fee and paid by the client.

PAYMENT REQUIREMENTS: All of our services are subject to a 20% service charge and applicable sales tax. Gratuities are not included and are voluntary. Payment terms are as follows: Your space will be confirmed by a signed contract accompanied by a paid Space Reservation Fee equivalent to 25% of the total estimated charges. An additional 25% will be due 90 days in advance of your event date. These fees will be credited to your final balance. Your final payment will be due in full based on the guaranteed guest count, 10 days prior to your event in the form of cash, credit card, money order or certified check. A personal check will be accepted for all payments EXCEPT the final payment. Sorry, Cash is not accepted as a form of payment at any time. Space Reservation Fees and all payments made, regardless of due date, are non-transferable and non-refundable if the function or date is cancelled. If the function is cancelled within 45 days of the event, the full amount of all estimated charges will be due to Wedgewood. Management must approve "Bill to" accounts in advance.

LABOR CHARGES: A \$100.00 labor charge will be applicable for any food functions less than 30 persons. For groups of 20 or less, a \$200.00 labor charge will be applied.

GUARANTEE: We need your assistance in making your event a success. Minimum guaranteed attendance must be received 10 days prior to the function date and is not subject to reduction. If your guest count increases within the final ten days, that number becomes your new guaranteed attendance. If the actual attendance falls below the guaranteed count at any time, the client will be charged the guaranteed number. If the actual attendance exceeds the guaranteed count, the client may be charged at that time for the additional number of guests. If the actual attendance exceeds the guaranteed count by 5% or more, then the client may be charged 1½ times the per person price for each additional guest. Golf tournaments must guarantee a minimum of 80% of tournament participants.

AUDIO-VISUAL SERVICES: One microphone is provided per group. VCR/TV, screen, are available for rental. Any other audio-visual equipment is provided by the client through an independent contractor.

ENTERTAINMENT SERVICES: The Wedgewood Disc Jockey is available for your listening and dancing pleasure. Contracted outside entertainment is permitted with a \$150 insurance coverage and copyright costs.